



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with All-American Commercial Laundry, Inc. for linen pick-up/deliver services for the Simulation Center on an-needed basis during FY2024-2025. Fiscal Impact: Estimated \$1,000.00**

**Presenter(s):** Donald Astrab, VP, Academic Operations, Analytics, & Comm

**What is the purpose of this contract and why is it needed?** The Health Sciences Simulation Center has four hospital rooms which mirror exactly what you would find at a real hospital. We have hospital beds which we use hospital gowns, sheets, along with other items such as clothing for our manikins. Our goal at the Simulation Center is to ensure our learners get the closest to what it will be like working out in the field. We do have a manikin that gives birth, we also can make them vomit or excrete bodily fluids, which leads to learners understanding how to react and respond to these situations before encountering them in real time. We do need, for safety regulations and sanitary/hygiene purposes, a laundry service so that we can always provide for our students a clean environment to excel in and our staff/faculty to work in.

**What procurement process or bid waiver was used and why?** Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained by the requesting department to identify the best value for the required commodity or service.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?**  
Yes.

**What fund, cost center and line item(s) were used?** FD100; CC0344, GLC-64500: Other Services.

**Has Broward College used this vendor before for these products or services?** Yes.

**Was the product or service acceptable in the past?** Yes.

**Was there a return on investment anticipated when entering this contract?** We promote mirroring what our students will see once they enter the workforce; therefore, we adhere to strict regulations for a clean working environment for both learners and all staff/faculty at the Health Sciences Simulation Center which is why we need a laundry service.

**Was that return on investment not met, met, or exceeded and how?** I am citing OSHA in how critical the need for a laundry service is beneficial to Broward College, the Health Sciences Simulation Center, our staff/faculty along with the learners. Research shows that "Employers that implement effective safety and health programs may expect to significantly reduce injuries and illnesses and reduce the costs associated with these injuries and illnesses.

We exceeded expectations since we did not incur any extra costs or incidents last year since we followed the most suitable protocol to run an efficient, yet safe Health Sciences Simulation Center. Our learners benefited from our center following the same health standards they will find working in a real hospital setting.

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?**

**Did the vendor amend Broward College’s legal terms and conditions [to be answered by the Legal Office] if the College’s standard contract was used and was this acceptable to the Legal Office?**

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

**FISCAL IMPACT:**

Description \$1,000.00 for CC0344, BU010, FD100, PG000168

<b>08/20/24</b>	<b>CC0344 · Sim Center Administration</b>	<b>(\$1,000.00)</b>
	Decrease from Budget for Service	


















**Jeffrey Nasse**  
Jeffrey Nasse, Provost and SVP of Academic Affairs 6/4/2024

APPROVAL PATH: 12208 All-American Commercial Laundry, Inc. FY2024-2025 (Sim Center)

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Lilia Chavarria	Senior Director Review		 Completed	
2	Donald Astrab	Vice Provost Review		 Completed	
3	Jeffrey Nasse	Provost and SVP of Academic Affair		 Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
5	Zaida Riollano	Procurement Approval		 Completed	
6	Rabia Azhar	CFO Review		 Completed	
6	Christine Sims	Budget Departmental Review		 Completed	
6	<b>Legal Services Review Group</b>	Review and Approval for Form and		 Completed	
7	Board Clerk	Agenda Preparation		 Completed	
8	District Board of Trustees	Meeting	08/20/24 08:30 AM	 Pending	
9	<b>Electronic Signature(s)</b>	Signatures obtained via DocuSig 		 Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	



**Purchase Order**  
**Statement of Work**  
**“Exhibit A”**

**Description of Services:**

All American Commercial Laundry will be responsible for the following:

- **Pickup and Delivery:** Regular pickup of soiled linens from designated locations within the Health Sciences Simulation Center at a pre-determined schedule.
  - Central Campus Health Sciences Simulation Center- Bldg. 1008, Room 255.
- **Laundry Services:** Proper cleaning and disinfection of all linens according to industry standards and healthcare regulations. This includes scrubs, gowns, bed sheets, towels, and any other linens specified by the Client.
- **Inventory Management:** Maintaining an agreed-upon inventory level of clean linens to meet the program's needs.
- **Compliance Documentation:** Providing certificates and documentation verifying compliance with relevant hygiene and infection control standards.

**2. Deliverables**

- Clean, sanitized linens returned to designated locations within the Health Sciences Simulation Center according to the agreed-upon schedule.
- Documentation of cleaning processes and adherence to industry standards.
- Responsive communication regarding any issues or concerns.

**Total Consideration Payable for the Services:** \$1,000.000

Compensation in the amount of \$150.00 per pick up and drop off shall be paid by Broward College to All American Commercial Laundry for each time, as needed when we use the service under this agreement.